

# HUNTERDON COUNTY SOIL CONSERVATION DISTRICT

687 PITTSTOWN ROAD  
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September 24, 2013

To: All Municipal Building Departments and Building Inspectors

Re: Demolitions/ Pole Barns/ Ag. Buildings/ Ag. Structures

The Hunterdon County Soil Conservation District appreciates the many years of continued cooperation that it shares with the municipal building departments and building inspectors. We thank you for all your hard work in matters involving the Soil Erosion and Sediment Control Act administered by the District office.

Recently, it was noted in some municipalities, that demolitions and/or pole barns/agricultural buildings have been receiving building permits without a certified Soil Erosion and Sediment Control Plan. Though the building itself may be less than 5,000 sq. ft, the disturbance associated with such buildings and/or demolitions often extend beyond that 5,000 sq. ft. threshold. In such cases, the District does need to have a certified Soil Erosion and Sediment Control Plan on file prior to any demolition/building permits being issued. In compliance with state regulations, a demolition permit or a building permit can not be issued until the District certifies a Soil Erosion and Sediment Control Plan or issues a letter stating that one is not required.

If we don't copy you with or the applicant does not produce a Letter of Certification to you, please ask them to receive an "Okay to Build" letter from the District. This letter is issued to the applicant when they have adequately met some preparatory measures (usually a tracking pad and silt fence) to the point where they would like to begin building. This letter was developed from a request by building departments over the years to help their staff know that the District has no objection to the applicant receiving any required building permits from a Soil Erosion and Sediment Control standpoint. The applicant, of course, would need to meet all your departments requirements; however, we request that you continue to not physically issue any demolition permits or building permits for buildings and dwellings until you have received an "Okay to Build" letter from the District.

~~If the applicant can adequately prove that the area of disturbance for their demolition, pole barn or ag. building is less than 5,000 sq. ft., we will issue a letter stating DISCICE PLAN CERTIFICATION NOT REQUIRED.~~

Again, I thank you for your cooperation. Please call if you have any questions.

FOR THE DISTRICT,

A handwritten signature in black ink, appearing to read "Mark R. Symancek".

Mark R. Symancek  
Resource Specialist